



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB 01262024ALW Southwind High School Roofing Repair**

**DEADLINE: January 26, 2024 @ 1:45 PM, Central Time**

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled times and locations listed below.

**Southwind HS                      7900 E Shelby Dr, Memphis, TN 38125                      January 12, 2024 @ 12:00pm CST**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Lisa Windham, [windhaml@scsk12.org](mailto:windhaml@scsk12.org), by 10:00 AM/CST on January 16, 2024. Subject line of email shall read "Questions – IFB 01262024ALW Southwind HS Roofing Repair."

Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on January 18, 2024 by EOD.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>January 3, 2023</b>
<b>Pre-Bid Meeting(s)</b>	<b>January 12, 2024 @ 12:00 pm</b>
<b>Questions or Requests Due</b>	<b>January 16, 2024 @ 10:00am</b>
<b>Questions and Answers Posted</b>	<b>January 18, 2024 @ EOD</b>
<b>Bid Due / Bid Deadline</b>	<b>January 26, 2024 @ 1:45pm</b>

Thank you.  
Procurement Services  
Memphis-Shelby County Schools